

# Conference Rooms - 2023



We request a minimum of 45 days notice to book an event of any kind, and 30 days notice of any changes or cancellations.

This document updated as of **September 10, 2022** - Rates are subject to change without notice

KMC Conference Rooms & Services	Federal Affiliate <sup>^</sup>		Sponsored Civilian <sup>^</sup>	
	Half day	Full Day	Half Day	Full Day
Lehua Room: ~60ppl, private space, outdoor deck	\$ 250.00	\$ 400.00	\$ 300.00	\$ 500.00
Lehua Room w/ Kitchen: add a residential kitchen	\$ 350.00	\$ 500.00	\$ 400.00	\$ 600.00
Koa Room: ~75ppl, Bar, TV, sweeping views of the lawn	\$ 300.00	\$ 500.00	\$ 350.00	\$ 600.00
Ohia Room: ~220ppl, adjacent to bowling/arcade	\$ 350.00	\$ 600.00	\$ 400.00	\$ 700.00
40x80 white, peaked pavilion tent: ~250ppl, front lawn	\$ 1000.00*	\$ 1000.00*	\$ 1200.00*	\$ 1200.00*
<sup>^</sup> Receive up to 25% off the list price by purchasing a minimum of \$100 of food/beverage/banquet/refreshment				
*For the first day only. Every day thereafter will be just \$300 for Federal Affiliates and \$500 for Sponsored Civilians				
<u>Tables, Chairs, and A/V</u>		Federal Affiliate	Sponsored Civilian	
30 days minimum notice required, services dependent upon staffing and organizational needs	Set-up/reset 20-50ppl	\$150.00	\$200.00	
	Set-up/reset 51-100ppl	\$200.00	\$250.00	
	Set-up/reset 101-200	\$300.00	\$350.00	
	You may set-up and reset your own event - Cleaning fees may apply			
	HD Projector/day	\$100.00	\$125.00	
	Speaker & mic w/stand	\$50.00	\$75.00	
	Bar service/hr	\$125.00	\$150.00	

### Disclaimers

1. All events subject to approval and possible National Park Service Special Use Permit
2. Rates are exempt from the 11% Hawaii State excise and hotel taxes
3. Bar Service/hr only includes labor. Host/No-Host bar costs are not included.
4. All cables/accessories provided with A/V are to be returned, costs for lost/stolen equip. will be forwarded to the renter

### A cleaning fee may be assessed in the event of the following:

1. You chose to set up your own floor plan but did not reset the room after the event
2. You did not remove the trash/recycling after your event

**Reservations:** 808-967-8333 or 808-967-8335