Conference Rooms – FY24 Rate Sheet



We request a minimum of 45 days notice to book an event of any kind, and 30 days notice of any changes or cancellations.

This document updated as of **October 01, 2023** - Rates are subject to change without notice

KMC Conference Rooms & Services		Federal Affiliate^				Sponsored Civilian^			
		F	Half day Full Day		Half Day		Full Day		
Lehua Room: ~60ppl, private space, outdoor deck		\$	250.00	\$	400.00	\$	300.00	\$	500.00
Lehua Room w/ Kitchen: add a residential kitchen		\$	350.00	\$	500.00	\$	400.00	\$	600.00
Koa Room: ~75ppl, Bar, TV, sweeping views of the lawn		\$	300.00	\$	500.00	\$	350.00	\$	600.00
Ohia Room: ~220ppl, adjacent to bowling/arcade		\$	350.00	\$	600.00	\$	400.00	\$	700.00
40x80 white, peaked pavilion tent: ~250ppl, front lawn		\$	1000.00*	\$	1000.00*	\$	1200.00*	Ŀ	1200.00*
		Federal Affiliate			Sponsored Civilian				
Tables, Chairs, and A/V	Set-up/reset 20-50ppl	\$150.00			\$200.00				
30 days minimum notice required,	Set-up/reset 51-100ppl	\$200.00			\$250.00				
services dependent upon staffing and	Set-up/reset 101-200	\$300.00			\$350.00				
organizational needs	You may set-up and	may set-up and reset your own event - Cleaning fees may apply							
	HD Projector/day	\$100.00 \$50.00 \$125.00			\$125.00				
	Speaker & mic w/stand				\$75.00				
	Bar service/hr				\$150.00				

Disclaimers:

- 1. All events subject to approval and possible National Park Service Special Use Permit.
- 2. Bar Service/hr only includes labor. Host/No-Host bar costs are not included.
- 3. All cables/accessories provided with A/V are to be returned, costs for lost/stolen equipment will be charged to the renter.
- 4. Outside catering is not allowed. KMC Food and Beverage has the right for first refusal.
- 5. Any noted damages on furniture, equipment and room will be assessed after use. A depreciated cost may be charged to the renter.

A cleaning fee may be assessed in the event of the following:

- 1. You chose to set up your own floor plan but did not reset the room after the event.
- 2. You did not remove the trash/recycling after your event.

Reservations: Please call 808-967-8333 or 808-967-8335.